

Minutes
Grow Southwest Indiana Workforce Board
Meeting

8:30 a.m. CDT, February 24, 2017
Vincennes University – Ft Branch Campus
Gibson County

WDB Members Present:

Sue Habig	Amy O’Dell	Lori Williams	Frank Yuda
Jim Heck	Josh Bowman	Bob Stemple	Mike Szakaly
Ron Hagy	Phil Seger	Jon Keck	Jennifer Wigginton
Michelle Schaeffer	Dan Ulrich	Theo Boots	

Others Present:

Matthew Schwartz, VU	Debbie Theriac, Proteus	Angie Mann, NSWC Crane
Nancy Schroering, JobWorks	Kim Stevenson, DWD	

WDB Staff Present:

Linda Jones	Kay Johnson	Angie Sheppard
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The meeting was called to order by Chair Sue Habig at 8:33 a.m. Central Time.

Additional Agenda Items:

None.

Speaker – Debbie Theriac, Proteus Inc.:

Debbie Theriac gave an overview of Proteus, which is a non-profit organization funded by the U.S. Department of Labor to operate the National Farmworker Jobs Program. They help remove barriers and offer supportive services to seasonal farmworkers and migrant farmworkers. Proteus partners with WorkOne, Vocational Rehabilitation and Ivy Tech.

WDB Consent Agenda

WDB Meeting Minutes (January 27, 2017):

The Board reviewed the meeting minutes from January 27, 2017 with no concerns.

<i>Phil Seger motioned to approve the WDB meeting minutes for January 27, 2017 as presented. Dan Ulrich seconded. Motion passed.</i>	WDB-2016-22
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Executive Committee:

Sue Habig stated the committee reviewed the minutes and all agenda items.

Finance Committee:

Lori Williams mentioned the committee reviewed the YTD financial noting the receipt of additional funds for Alcoa Foundation, STEM Challenge and Ticket-to-Work. Expenses obligated include: JAG TANF \$75,144, Rapid Response \$19,000, RESEA \$59,850, STEM Challenge \$1,500 and Alcoa Foundation \$25,000, leaving \$153,064 unobligated with a total budget of \$5,398,695. The direct client expenditure rate is strong at 39.6%.

Operations Committee:

Josh Bowman mentioned the committee did not have a quorum, but reviewed the reports noting placements and foot traffic were up, discussed staff changes and possible changes to the foot traffic recording. The committee nominated Lauren Mark for State Client of the Year.

Business Services Committee:

Phil Seger mentioned the committee did not have a quorum, but discussed the Indiana Youth Institute Career Pathway event, incumbent worker training and nominated MS Companies for the State Business of the Year.

Outreach Committee:

Ron Hagy mentioned the committee is discussing the next target audience and how to determine if the current advertisements are increasing foot traffic.

WDB Staff Report:

Jim Heck highlighted career pathway videos with Junior Achievement and Building Trades, JAG Career Development Conference, Local Elected Official meetings, work ethic certification portal expansion, and Ivy Tech Skill Up program.

Phil Seger motioned to approve all items in the consent agenda including:

-Executive Committee Minutes – January 2017

-Finance Committee Minutes & PY16 Financial Reports – January 2017

-Operations Committee Minutes & Reports – January 2017

-Business Services Committee Minutes – January 2017

-Outreach Committee Minutes – January 2017

-WDB Staff Reports – January 2017

Ron Hagy seconded. Motion passed.

WDB-2016-23

Old Business**Cost Saving Options:**

Sue Habig mentioned that negotiations are in process for a rent-free space for the Warrick County-Boonville and Posey County-Mt. Vernon offices. Jim Heck and Sue have spoken to Vincennes University (VU). VU is still looking for a viable option.

Service Provider / One-Stop Operator RFP:

Jim Heck mentioned a bidder's conference was held to answer RFP questions. Additional questions and answers have been posted on the website for reference to all bidders. Bidder presentations will be held during the Executive Meeting on Friday, March 17.

New Business**2017 WIOA National Convenings:**

Sue Habig and Jim Heck will be attending the 2017 WIOA National Convenings in Dallas, Texas.

KCDC Annual Meeting:

Sue Habig mentioned the board has purchased a table of eight at the Knox County Development Corporation Annual Meeting on March 8, 2017. Any member wanting to attend should respond Angie Sheppard.

IYI Career Pathway Event:

Jim Heck gave an overview of the IYI Career Pathway event, mentioning TSMA may be partnering with IYI and establish this event as their 2nd quarter event. All board members were invited to attend.

LEO Breakfast Meeting:

The LEO Breakfast meeting will be held on Friday, April 28 at VU-Ft Branch. Breakfast will begin at 8:00am CT and the meeting will begin at 8:30am CT.

State Staff Changes:

Jim Heck explained the State has decided to remove the local office managers from the WorkOne offices. Some managers were promoted and others were reassigned. The state is requiring non-state staff to be functional supervisors of the state staff within the WorkOne offices. JobWorks has agreed to perform the functional supervisor duties. No state funding is being passed through for the extra duties at this time.

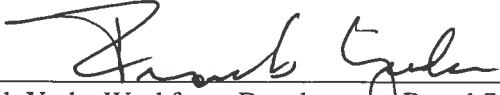
Public Comment:

None.

Adjournment:

Ron Hagy motioned to adjourn the meeting at 9:18 a.m. Central Time. Phil Seger seconded. Motion passed.

WDB-2016-24



Frank Yuda, Workforce Development Board Secretary

3/24/2017

Date