

Minutes
Grow Southwest Indiana Workforce Board
Meeting

8:30 a.m. CDT, March 24, 2017
Vincennes University – Ft Branch Campus
Gibson County

WDB Members Present:

Sue Habig	Amy O'Dell	Frank Yuda	Jim Heck
Josh Bowman	Mike Szakaly	Stephanie Norrick	Lacey Peer
Ron Hagy	Phil Seger	Jon Keck	Jennifer Wigginton
Michelle Schaeffer	Theo Boots	Jeff France	Marcia Forston
Chris Harlow	Tim Martin	Bob Stemple via telephone	

Others Present:

Debbie Theriac, Proteus	Marinia Minter, JobWorks	Eric Ahlbrand, ASC
Nancy Schroering, JobWorks	Jennifer Montgomery, DWD Adult Ed	Christy Gillenwater, SW IN Chamber

WDB Staff Present:

Linda Jones	Mary Hamilton	Angie Sheppard
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The meeting was called to order by Chair Sue Habig at 8:30 a.m. Central Time.

Additional Agenda Items:

None.

Skilled Trades Videos.:

The Board viewed the Skilled Trades videos targeting children, high school aged students and transitioning adults. The videos were funded by the Works Council in partnership with the Evansville Black Chamber and Junior Achievement. The videos will be shared to encourage more diversity within the trades. The videos will be posted on the WorkOne Southwest website and You Tube channel.

WDB Consent Agenda

WDB Meeting Minutes (February 24, 2017):

The Board reviewed the meeting minutes from February 24, 2017 with no concerns.

Executive Committee:

Sue Habig stated the regular committees did not meet due to a special Executive Committee meeting for the Service Provider proposal presentations. The Executive Committee reviewed and approved all minutes and monthly reports and discussed all agenda items. Sue mentioned the Teacher Bootcamps registrations have begun. Currently, there are thirteen applications for the Alcoa bootcamp and four applications for the Dubois County bootcamp. The Dubois County Teacher Bootcamp planning team has decided to open up there bootcamp to educators in Pike, Perry and Spencer counties to attract more participants.

Finance Committee:

Frank Yuda gave an overview of the PY16 financials mentioning; total budget changes of \$111,075, YTD budget of \$5,510,070, YTD expenses of 2,727,675, overall WIOA expenditure rate of 47%, and direct client expenditure rate of 39.3%.

Operations Committee:

Josh Bowman mentioned the placements were up in February, possibly due to the partnership with HR Solutions.

Business Services Committee:

Amy O'Dell mentioned the committee meeting was led by Phil Seger and they discussed the Cooper Rail foundation training, career pathway event and Business of the Year nomination of MS Companies.

Youth Committee:

Bob Stemple mentioned the committee did not meet.

Outreach Committee:

Ron Hagy mentioned the committee will be reviewing the current creative messaging to determine how to incorporate them into the marketing campaign.

WDB Staff Report:

Jim Heck highlighted Spencer County Career Discovery event in Rockport funded by AK Steel, Toyota grant to reduce attrition with a new hire training program, the work ethic certification portal and community correction program, and Southwest Indiana STEM Challenge on April 8 at Oakland City University.

Phil Seger motioned to approve all items in the consent agenda including:

- WDB Minutes – February 24, 2017*
- Executive Committee Minutes – February 2017*
- Finance Committee Minutes & PY16 Financial Reports – February 2017*
- Operations Committee Minutes & Reports – February 2017*
- Business Services Committee Minutes – February 2017*
- Youth Committee Minutes & Reports – January/February 2017*
- Outreach Committee Minutes – February 2017*
- WDB Staff Reports – February 2017*

Ron Hagy seconded. Motion passed.

WDB-2016-25

Old Business

Service Provider RFP Update:

Sue Habig mentioned the board has received two service provider proposals. The bidders gave a presentation of their proposal at the Executive Committee meeting. The committee is reviewing and scoring the proposals. A recommendation will be brought to the board at the April WDB meeting.

New Business

Slate of Officers:

The Board reviewed the slate of officers for the next two-year term; Chair – Amy O'Dell, Vice Chair – Josh Bowman, Treasurer – Lori Williams, Secretary – Frank Yuda.

Stephanie Norrick motioned to approve the Slate of Officers as presented. Mike Szakaly seconded. Motion passed.

WDB-2016-26

Infrastructure Cost Sharing:

Jim Heck mentioned the board will need to enter into a cost sharing agreement with all partners with a memorandum of understanding for infrastructure and services per the new WIOA law. The agreements must be completed by July 1, 2017. WDB staff will enter into negotiations with the Indiana Department of Workforce Development on their piece of the cost sharing.

Pike County Office Hours:

Jim Heck mentioned the Pike County Library has agreed to allow use of their facility at no cost one-day per week. The Service Provider will have staff at the library on Thursdays from 1:00 – 7:00pm Eastern Time in coordination with Adult Basic Education classes beginning April 6, 2017.

A lease agreement has been signed for a no-cost space at the Old National Bank in Boonville. The Warrick County office will move into the new space in April.

Negotiations are still in process for the Posey and Knox County offices.

Ron Hagy mentioned the Evansville Action Partners Group is a group of employers that look at shared practices on hiring and training individuals with disabilities. The group will be visiting the Marriott in Muncie, IN to learn about their Erskine Green training program. The next group meeting is schedule on April 12 at ONB. Anyone interested in attending the meeting should contact Ron Hagy.

The next WDB meeting is the Local Elected Officials Breakfast meeting on Friday, April 28 at VU-Ft Branch campus. Breakfast will be served at 8:00am CT with the meeting to begin at 8:30am CT. RSVPs are due to Angie Sheppard by April 14, 2017.

Public Comment:

None.

Adjournment:

Ron Hagy motioned to adjourn the meeting at 9:20 a.m. Central Time. Jon Keck seconded. Motion passed.

WDB-2016-27



Frank Yuda, Workforce Development Board Secretary

4/28/2017
Date