

Minutes
Grow Southwest Indiana Workforce Board
LEO Breakfast Meeting
8:30 a.m. CDT, April 28, 2017
Vincennes University – Ft Branch Campus
Gibson County

WDB Members Present:

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| Sue Habig | Amy O'Dell | Frank Yuda | Jim Heck |
| Josh Bowman | Stephanie Norrick | Makenzie Coulter | Gerald Stone |
| Phil Seger | Jon Keck | Dan Ulrich | Paula Pinkstaff |
| Michelle Schaeffer | Bill Nonte | Ellen Horan | |

Local Elected Officials:

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| Mayor Lloyd Winnecke, City of Evansville | Marlin Weisheit, Warrick County Commissioner |
| Carl Schmitz, Posey County Commissioner | Cheryl Musgrave, Vanderburgh County Commissioner |
| Bruce Ungethiem, Vanderburgh County Commissioner | Jerry Walden, Black Township |
| Rachel Steckler, Mayor Dennis Spinner (Proxy) | Jerry Parkinson, Senator Donnelly's Office |
| Carol Jones, Congressman Bucshon's Office | Larry Ordner, Congressman Bucshon's Office |
| Hodge Patel, Senator Donnelly's Office | Brenda Goff, Senator Young's Office |

Others Present:

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| Marinia Minter, JobWorks | Nancy Schroering, JobWorks | Christy Gillenwater, SW IN Chamber |
| Chad Carter, DWD | Nancy Davisson, DWD | Chris DuKate, Crowe Horwath |
| Jeff Gill, DWD | Rebecca Griffiths, JobWorks | Angie Mann, NSW Crane |
| Tom Mathias, EEMSCO | Matt Schwartz, VU-Gibson | Alex Sievers, Vincennes University |
| Dennis Wimer, DWD | Jodie Gomez, DWD/HIRE | |

WDB Staff Present:

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|-------------|----------------|---------------|----------------|
| Linda Jones | Mary Hamilton | Sara Worstell | Dana Gustafson |
| Kay Johnson | Angie Sheppard | | |

The meeting was called to order by Chair Sue Habig at 8:30 a.m. Central Time.

Additional Agenda Items:

None.

Mayor Lloyd Winnecke:

Mayor Winnecke welcomed the attendees and gave an overview of the regional workforce initiatives. The region has lost \$400,000 in funding and working on cost-saving efforts. Rapid response sessions have helped several employers and employees, mentioning EEMSCO. Tom Mathias from EEMSCO mentioned the layoff aversion funds and incumbent worker training funds helped train current employees to meet customer requirement avoiding a layoff. An Outreach ad hoc committee was developed to re-brand the WorkOne offices, Find Employment Find Success WorkOne Southwest ads have been running in newspapers, television and radio.

County Chief Elected Officials Agreement:

The Local Elected Officials reviewed the Chief Elected Officials Agreement that begins July 1, 2017.

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| <i>Carl Schmitz motioned to approve the Chief Elected Officials Agreement as presented. Marlin Weisheit seconded. Motion passed.</i> |
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LEO-2016-01

Regional Chief Elected Official:

The Local Elected Officials discussed nominations for the Chief Elected Official for Region 11 for the term beginning July 1, 2017.

Marlin Weisheit motioned to elect Mayor Dennis Spinner as Chief Elected Official for Region 11. Rachel Steckler seconded. Motion passed. **LEO-2016-02**

Fiscal Agent:

The Local Elected Officials discussed the fiscal agent for the region beginning July 1, 2017.

Carl Schmitz motioned to approve Crowe Horwath as fiscal agent for Region 11. Marlin Weisheit seconded. Motion passed. **LEO-2016-03**

Service Provider Proposal Selection & Contract Metrics:

John Keck recused himself from the discussion and vote by leaving the meeting during this discussion and vote. Sue Habig and Josh Bowman gave an overview of the proposal selection process. The Executive Committee reviewed and scored all proposals and recommends entering into negotiations with JobWorks for the Service Provider and One-Stop Operator contract.

Paula Pinkstaff made a motion to enter into negotiations with JobWorks for the Service Provider and One-Stop Operator contract. Phil Seger seconded. Motion passed. **WDB-2016-28**

Southwest Indiana STEM Challenge Video:

The attendees viewed the Southwest Indiana STEM Challenge 2017 video provided by Kimball Electronics.

WDB Consent Agenda

WDB Meeting Minutes (March 24, 2017):

The Board reviewed the meeting minutes from March 24, 2017 with no concerns.

Executive Committee:

Sue Habig stated Executive Committee approved minutes, reports and all agenda items.

Finance Committee:

Frank Yuda gave an overview of the PY16 financials mentioning; total budget of \$5,510,070, 52% WIOA expenditure rate, 39.3% direct client expenditure rate, 21% In-School Youth, 70% Out-of-School Youth. Paula Pinkstaff added the committee discussed the service provider contract metrics and will request a projection of expenditures and if variance is not met a report-out of a recovery plan will be required.

Operations Committee:

Josh Bowman mentioned the committee reviewed the reports noting placements were up with main discussion on the service provider contract metrics and updating key metrics for the region.

Business Services Committee:

Amy O'Dell mentioned the committee meeting discussed building county advisory groups for the work ethic certification program, Spencer County Career Discovery event in June, Teacher Bootcamps, and Bike Share in Evansville.

Youth Committee:

Jim Heck mentioned the committee is resetting the committee goals for next year focusing on how to help youth in work experience with business mentors. The Region 11 Jobs for Americas Graduates (JAG) program is currently one graduate away from achieving all 5 of 5 performance metrics at all JAG schools. Ivy Capehart with Pike Central JAG has been awarded the high honor of the 2017 Smith Scholars scholarship. The IYI Career Pathway event was held at USI with 150 individuals in attendance.

HR Committee:

Amy O'Dell mentioned the committee approved the minutes and updated the dress code policy in the employee handbook and recommends a 1.5% salary increase for approval by the Finance Committee.

Outreach Committee:

Sara Worstell mentioned the committee approved the minutes and are continuing to work on phase two of the marketing campaign.

WDB Staff Report:

Jim Heck highlighted the Equal Opportunity compliance with WIOA laws, Congressman Bucshon Job Fairs and Catholic Charities partnership.

Phil Seger motioned to approve all items in the consent agenda including:

- WDB Minutes – March 24, 2017*
- Executive Committee Minutes – March 2017*
- Finance Committee PY16 Financial Reports – March 2017*
- Operations Committee Reports – March 2017*
- Business Services Committee Update – March 2017*
- Youth Committee Reports – March 2017*
- HR Committee Minutes – October 2016*
- Outreach Committee Minutes – March 2017*
- WDB Staff Reports – March 2017*

Paula Pinkstaff seconded. Motion passed.

WDB-2016-29

Old Business

Cost Savings Update:

Sue Habig mentioned the loss of \$400,000 in funding and the Board has been looking at free or reduced space for the WorkOne offices. The Warrick County office has transitioned in to the Old National Bank building in Boonville. The Posey County and Knox County offices are still in negotiations.

New Business

PY17 Meeting Schedule:

The Board reviewed the PY17 Meeting Schedule.

Paula Pinkstaff motioned to approve the PY17 Meeting Schedule as presented. Phil Seger seconded. Motion passed.

WDB-2016-30

SOP 17-02 Non Discrimination and Equal Opportunity:

The Board reviewed the SOP 17-02 Non Discrimination and Equal Opportunity policy.

Jon Keck motioned to approve SOP 17-02 Non Discrimination and Equal Opportunity as presented. Makenzie Coulter seconded. Motion passed.

WDB-2016-31

Sue Habig introduced Dana Gustafson. Dana has accepted the Business Services and Communication Specialists position.

Bill Nonte, DWD mentioned the overall WIOA funding will be cut estimate of 10%, projecting a 13% cut for Region 11. Indiana Career Explorer course will be taught in 8th grade, pilot program to begin next year. JAG program to receive additional funds totaling \$8,000,000. WorkIN program to receive additional funds of \$5,000,000 per year. HIRE program will receive \$650,000 as own line item. DWD will be updating the Unemployment Insurance (UI) self-service system.

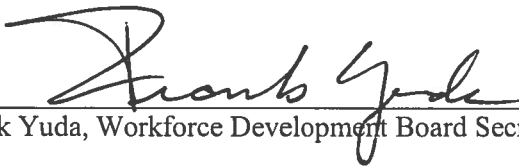
Public Comment:

Hodge Patel, Senator Donnelly's Office mentioned the elected officials are working on a resolution to avoid a government shutdown. Full budget is due in May. Hodge asked attendees to reach out to their elected officials to discuss what programs are critical to the region.

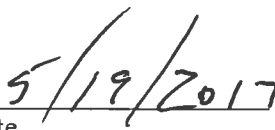
Brenda Goff, Senator Young's Office mentioned the Senator is on the Small Business Committee. Please contact Brenda for any small business legislative questions.

Adjournment:

Paula Pinkstaff motioned to adjourn the meeting at 9:21 a.m. Central Time. Phil Seger seconded. Motion passed.
WDB-2016-32



Frank Yuda, Workforce Development Board Secretary



Date