

Minutes
Grow Southwest Indiana Workforce Board & Indiana Works Council
Local Elected Officials Breakfast Meeting
8:30 a.m. CDT, April 29, 2016
Vincennes University – Ft Branch Campus
Gibson County

WDB Members Present:

Sue Habig	Frank Yuda	Jim Heck	Dan Ulrich
Amy O'Dell	Josh Bowman	Lori Williams	Tim Martin
Mike Szakaly	Ron Hagy	Jon Keck	Michelle Schaefer
Chris Kinnett	Makenzie Coulter	Phil Seger	Theo Boots

Local Elected Officials Present:

Senator Vaneta Becker	Mayor Lloyd Winnecke	Mayor Joe Yochum	Commissioner Jerry Walden
Rep Wendy McNamara			

Indiana Works Council Present:

Sue Habig	Dan Ulrich	Mike Szakaly	Wendy Wells
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Others Present:

Jodie Gomez, DWD	Marva Essick, DWD	Peg Boardman, DWD
Heather Moffat, VU	Marti Mauntel, VU	Jonathan Weinzapfel, Ivy Tech
Jarred Howard, PVPC	Bill Lawrence, DWD	Larry Ordner, Congressman Bucshon
Carol Jones, Congressman Bucshon	Mike Thissen, US/I-69 Corridor	Alecia Harmon, North Gibson Sch Corp
Rebecca Griffiths, JobWorks		

WDB Staff Present:

Kay Johnson	Mary Hamilton	Sara Huelsman	Angie Sheppard
Rochelle McDonald	Breasha Pruitt	Linda Jones	

The meeting was called to order by Chair Sue Habig at 8:35 a.m. Central Time.

Additional Agenda Items:

None.

Speaker – Mike Thissen – I-69 Innovation Corridor:

Mike Thissen updated the group on the advancement of the I-69 Innovation Corridor initiative focusing on the regional workforce through the Brainpower Task Force. Brainpower's goal is to encourage lifelong learning and achieving 60% attainment in post-secondary degrees and high quality credentials by year 2025. The Innovation Index has grown from 81.6 to 86.3 since 2012 due to the collaboration of all the partners in Southwest Indiana.

Speaker – Alecia Harmon – Teacher Bootcamp:

Alecia Harmon from Princeton Community Intermediate Schools presented on her experience at the 2015 Teacher Bootcamp. Alecia is using her experience to motivate her students using innovative methods in her classroom such as drill set for math skills, incentive programs, and plan and design projects.

Indiana Works Council – Approval of Minutes (December 4, 2015)

Tabled until next meeting due to no quorum.

County Chief Elected Officials – Fiscal Agent Contract:

Mayor Lloyd Winnecke recommended to approve the fiscal agent contract as presented.

Mayor Joe Yochum motioned to approve the fiscal agent contract as presented. Commissioner Jerry Walden seconded. Motion passed. **LEO-2015-01**

Consent Agenda

WDB Meeting Minutes:

The Board reviewed the WDB meeting minutes from April 1, 2016 with no concerns.

Executive Committee:

Sue Habig mentioned the committee reviewed the minutes, reports, and all discussion items.

Finance Committee:

Lori Williams gave an overview of the financials reporting the year-to-date expenses are at \$2,991,069 with the overall WIOA expenditure rate at 62%. The expenditure rate benchmark is currently at 75%. Lori mentioned the JAG TANF and Rapid Response funds were just received in March skewing the expenditure rate.

Operations Committee:

Josh Bowman mentioned the committee is focusing on placements and had a discussion on capturing non-enrolled placements. The committee is working on case note improvement plan and training. The committee discussed the issue in the Vincennes WorkOne office. Vincennes University campus police are ticketing staff and customers that do not have a parking permit. Board staff is working to alleviate the problem.

Business Services Committee:

Amy O'Dell mentioned the committee discussed the Work Ethic Certification portal, Tour of Opportunity events in October and workforce recruitment efforts in Ft. Campbell.

Youth Committee:

Jim Heck mentioned the committee is monitoring the metrics and reported it appears the JAG program will hit five of five performance metrics. The group is coordinating a work session with other mentoring groups for out of school youth.

WDB Staff Report (March 2016):

Jim Heck highlighted the Alcoa layoff noting TAA was approved and orientations will be scheduled in May and a Veterans Breakfast was held at the Golden Corral in Evansville.

Ron Hagy motioned to approve all of the items in the consent agenda including;

- *WDB Minutes – April 1, 2016*
- *Executive Committee Minutes – March 18, 2016*
- *Finance Committee Minutes & YTD Financials – March 18, 2016*
- *Operations Committee Minutes and Reports – March 18, 2016*
- *Business Services Committee Minutes – March 18, 2016*
- *Youth Committee Minutes – March 18, 2016*
- *WDB Staff Report – March 2016*

Mike Szakaly seconded. Motion passed.

WDB-2015-28

WDB Business

Standard Operating Procedures:

Kay Johnson gave an overview of SOP 15-07 Incumbent Worker Training and SOP 15-10 WorkIN Policy.

Ron Hagy motioned to approve SOP 15-07 Incumbent Worker Training and SOP 15-10 WorkIN Policy as presented. Mike Szakaly seconded. Motion passed. **WDB-2015-29**

Local Plan:

Sue Habig mentioned each committee is working on their portion of the local plan. Sue and Jim Heck will present the plan to the State Workforce Innovation Council and State Youth Committee in July.

Tell City Office Update:

Jim Heck mentioned the Tell City WorkOne office will be moved from the current location at the courthouse to the Ivy Tech – Tell City campus in May. The staff is working on signage and the information technology for the office space. Jim asked the Board to consider designating the Ivy Tech - Tell City office as an express site.

Jim Heck mentioned the collaboration with Chancellor Weinzapfel to embed a WorkOne staff member into the Ivy Tech - Evansville campus. Jim asked the Board to consider designating the Ivy Tech - Evansville office as an express site.

Ron Hagy motioned to approve the Ivy Tech Tell City office and Ivy Tech Evansville office as express sites. Mike Szakaly seconded. Motion passed. **WDB-2015-30**

Power Grant Writer RFP:

Jim Heck explained the collaboration with the Department of Workforce Development with the Power NEG grant. Jim asked the Board for approval to move forward with the Request for Proposal for a grant writer to develop a narrative for the grant.

Tim Martin motioned to approve moving forward with the Power Grant Writer Request for Proposal. Mike Szakaly seconded. Motion passed. **WDB-2015-31**

Southwest Indiana STEM Challenge:

Sue Habig mentioned the Southwest Indiana STEM Challenge was held on April 8, 2016 at Oakland City University. 100 students / 25 teams competed in several hands-on real-world business challenges created by Manpower, ATTC, Farbest Foods, Kimball Electronics, Toyota, Matrix, Mead Johnson and USI. First and second prizes were awarded per challenge and top three overall winners. The Jasper High School team was the first place overall winner taking home \$1,000. 2nd place was Southern Indiana Career and Technical Center and 3rd Place was Forest Park High School. Sue showed a video of the students competing in different challenges.

Indiana Works Council Business

Skill UP Indiana – Round 2:

Marva Essick gave an overview of the Skill UP Indiana – Round 2 criteria noting the letters of intent are due May 16, 2016 and preliminary proposals are due June 30, 2016.

Works Council Update:

Marva Essick mentioned the Governor will be asking the Works Council to work with the Department of Workforce Development (DWD) to expand work and learn programs. DWD will be providing approximately \$42,000 per region.

Public Comment:

None

Mike Szakaly made a motion to adjourn the meeting at 9:40a.m. Central Time. Phil Seger seconded. Motion passed. **WDB-2015-32**

The next meetings will be held on Friday, May 27, 2016 at Vincennes University – Ft. Branch Campus.
Workforce Development Board to begin at 8:30am CT / 9:30am ET
Works Council to begin at 10:00am CT / 11:00am ET



Frank Yuda, Workforce Development Board Secretary

5/27/2016
Date

Dan Ulrich, Indiana Works Council Secretary

Date