

Minutes
Grow Southwest Indiana Workforce Board
Meeting

8:30 a.m. CDT, April 1, 2016
Vincennes University – Ft Branch Campus
Gibson County

WDB Members Present:

Sue Habig	Frank Yuda	Jim Heck	Dan Ulrich
Amy O'Dell	Jennifer Wigginton	Stephanie Norrick	Josh Bowman
Bob Stemple	Mike Szakaly	Nancy Davisson	Todd Mosby
Jon Keck	Michelle Schaefer	Chris Kinnett	Chris Harlow
Makenzie Coulter	Paula Pinkstaff	Phil Seger	Theo Boots

Others Present:

Nick Vaught, IBEW Local 16	Bill Lawrence, DWD	Nancy Schroering, JobWorks
Peg Boardman, DWD	Jerry Parkinson, Senator Donnelly	Jodie Gomez, DWD
Linda Reed, Ivy Tech	Jeff Terp, 180 Skills	Tom Weisenbach, 180 Skills
Carrie Heck, DWD	Liz Walker, ICHE	

WDB Staff:

Kay Johnson	Mary Hamilton	Sara Huelsman	Angie Sheppard
Rochelle McDonald	Breasha Pruitt	Linda Jones	

The meeting was called to order by Chair Sue Habig at 8:30 a.m. Central Time.

Additional Agenda Items:

180 Skills will be giving a brief presentation following the meeting.

Sue Habig mentioned Jim Heck was the recipient of the Leadership Evansville – Government & Public Service individual award.

Speaker – Jodie Gomez – Indiana Department of Workforce Development – HIRE program:

Jodie gave a presentation on the Hoosier Initiative for Re-Entry (HIRE) program. The HIRE program is a re-employment program for ex-offenders. The group works with community corrections, parole, probation, and WorkOne offices to help clients with felonies find employment as well as connecting them with other community organizations to help with housing, medical and food assistance. The group also works with businesses to profile the skills needed for possible job opportunities, federal bonding, and OJT's.

Speaker - Liz Walker – Commission for Higher Education:

Liz Walker explained the new You Can. Go Back. campaign. The campaign is a college-match system to help adult students connect to educational institutions based on desired degrees, online or campus learning, and nights and weekend classes. Fifteen students have currently enrolled in the program. The group is currently working to engage employers to help with recruitment, retention and productivity. The employer portion of the matching system will be launched soon. www.learnmoreindiana.org/adult-learners

Consent Agenda

WDB Meeting Minutes:

The Board reviewed the WDB meeting minutes from February 26, 2016 with no concerns.

Executive Committee:

Sue Habig mentioned the committee reviewed the minutes, reports, and all discussion items.

Finance Committee:

Frank Yuda mentioned the committee reviewed the PY15 financials noting the year-to-date expenses are at \$2,689,126, a 59% expenditure rate with a benchmark of 67%. The committee reviewed the service provider numbers presented at the February meeting and requested additional information to review. Lori Williams mentioned the Service Provider is currently 8% under benchmark. This is an improvement from the previous years; 24% under in 2013, 15% under in 2014 and 15% under in 2015.

Operations Committee:

Josh Bowman mentioned the committee reviewed the minutes and reports. Placements are low, but they have noticed an improvement in January and February comparing to last year. The committee reviewed the WorkIndiana policy. The committee requested additional information and will review at the next meeting.

Business Services Committee:

Amy O’Dell mentioned the majority of the discussion was around the rapid response sessions for Alcoa and Vigo Coal. A job fair is scheduled for April 8th at the Newburgh Library. The committee discussed the next Tour of Opportunity events and plan to add an event in Dubois and Posey counties.

Youth Committee:

Jim Heck mentioned the committee reviewed the minutes and metrics and noted Deziree Kerns from Pike County High School – JAG received an Honorable Mention for Outstanding Senior at the State JAG competition. The main discussion was dedicated to planning a two-hour luncheon meeting with other youth organizations. Lynn Miller Pease with Leadership Evansville has agreed to facilitate the luncheon meeting.

Outreach Committee:

Todd Mosby mentioned the committee is exploring various forms of social media. The committee will bring a proposal and budget to the Board for approval.

WDB Staff Report (February 2016):

Jim Heck highlighted Local Elected Official meetings, Aloc and Vigo Coal rapid responses, and the Veterans breakfast.

Mike Szakaly motioned to approve all of the items in the consent agenda including;

- *WDB Minutes – February 26, 2016*
- *Executive Committee Minutes – February 19, 2016*
- *Finance Committee Minutes & YTD Financials – February 19, 2016*
- *Operations Committee Minutes and Reports – February 19, 2016*
- *Business Services Committee Minutes – January 15 & February 19, 2016*
- *Youth Committee Minutes – February 18, 2016*
- *Outreach Committee Minutes – February 5, 2016*
- *WDB Staff Report – February 2016*

Paula Pinkstaff seconded. Motion passed.

WDB-2015-25

Old Business

Rockport Sign Update:

Jim Heck mentioned the sign is installed at the Rockport office.

New Business

Finance Committee Budget Changes:

Frank Yuda explained the PY15 budget changes; \$222,200 for JAG TANF – cost reimbursement grant from DWD, \$50,000 for Alcoa rapid response, \$750 for STEM Challenge, and \$413 from Ticket to Work – administration reimbursement program.

Dan Ulrich motioned to approve the PY15 Budget Changes as presented. Phil Seger seconded. Motion passed.

WDB-2015-26

Monitoring Reply:

Jim Heck mentioned a finding on the monitoring regarding signature approvals on timesheets and travel reimbursements. The staff has worked with Crowe Horwath to change the internal controls and sent a reply to DWD. Incomplete case notes were also mentioned on the monitoring report as an observation. Staff is working on internal monitoring and quality checks. Monitoring updates will be added to the Operations Committee meeting agendas.

Local Plan:

Jim Heck mentioned the staff is working through the committees to develop the local plan. One individual will be scheduled to present the plan to the State Workforce Innovation Council and the State Youth Committee in June.

Tell City Office:

Jim Heck mentioned that Jonathan Weinzapfel, Chancellor of Ivy Tech Community College, offered free office space at Ivy Tech - Tell City campus for the WorkOne office. The Board discussed the pros and cons of the Ivy Tech office space and the current space at the courthouse. The Board agreed for Jim to continue to pursue moving the office into the Ivy Tech building.

Public Comment:

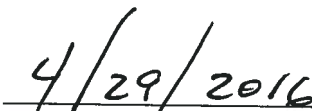
None

Mike Szakaly made a motion to adjourn the meeting at 10:00a.m. Central Time. Paula Pinkstaff seconded. Motion passed.

WDB-2015-27

Next Meeting: Local Elected Officials Breakfast Meeting –WDB/Works Council Joint meeting
– Friday, April 29, 2016 at 8:30am CT at VU-Ft Branch Campus.


Frank Yuda, Workforce Development Board Secretary


Date