

Minutes
Grow Southwest Indiana Workforce Board
8:30 a.m. CDT, April 25, 2014
Vincennes University, Ft. Branch, IN

Members Present:

Bob Stemple	Lori Williams	Frank Yuda	Sue Habig
Mary Ann Sellars	Liz Witte	Nancy Davisson	Jim Heck
Michelle Schaefer	Phil Seger	Glenn Weil	Gerald Stone
Bob Rothermel	Josh Quinn	Georg Karl	Ron Hagy
Theo Boots	Paula Pinkstaff	Tim Martin	Amy O'Dell

Marilyn Pitzulo via telephone

Local Elected Officials: Jerry Walden

Others Present:

Kirk Kuhn, CLEC	Diana Finnin, VU	Dave Tucker, VU	Tom Susdorf, DWD
Peg Boardman, DWD	Roy Evans, DWD	Steve Gault, DWD	Karen Snyder, Waupaca Foundry
Jody French, PCHS	Tara Bishop, PCHS	Robbie Rhinesmith, Conexus	
Dennis Wimer, DWD	Stephanie Brown, PMI	Jodie Gomez, DWD	Carrie Heck, DWD
Derek Herrmann, CLEC	Lydia Johnson, CCSWI	Mike Szakaly, USI	

Via Telephone: Jackie Zangrilli

WIB Staff:

Sara Huelsman	Linda Jones	Kay Johnson	Mary Hamilton
Pam Martin	Sherrie LaGrone	Eileen Johnston	Angie Sheppard

The meeting was called to order by Chairperson Bob Stemple at 8:30 a.m. Central Time.

Speakers:

Jody French, Asst Principal, Perry Central High School and Karen Snyder, Waupaca Foundry gave a presentation on the internship program at Perry Central High School. Jody gave an overview of how the program works at school and Karen discussed how it works on the employer end.

Bob Rothermel, Flanders and Stephanie Brown gave a presentation on Project Management Institute (PMI) and the strategy initiative for a CAPM certificate to help returning veterans.

Additional Agenda Items:

None.

Consent Agenda:

WIB Meeting Minutes:

The Board reviewed the WIB Meeting minutes from February 21, 2014.

Executive Committee:

Bob Stemple gave a brief overview of the Executive Committee meeting.

Finance Committee:

Lori Williams gave an overview of the financials and mentioned the WIA youth spending rate was below benchmark, but the Summer Youth Employment Program will spend the dollars.

Operations Committee:

Bob Stemple gave an overview of the Operations Committee meeting highlighting the improvement of metrics.

Business Services Committee:

Sue Habig gave an overview of the Business Services Committee meeting discussed placement with the main discussion on the WorkOne survey. The committee is looking into a 3rd party conducting a survey with clients of WorkOne.

HR Committee:

Bob Stemple introduced the new staff, Sherrie LaGrone, Performance Monitoring Specialist and Eileen Johnston, Workforce and Education Partnership Manager. The HR Committee also discussed performance reviews, 360 review and insurance benefit options.

RO Reports:

Jim Heck highlighted the potential Southridge High School JAG program, Re-Entry Grant, Catholic Charities Hispanic Outreach program, 4th quarter event with Dr. James Stone and bus route to connect Gibson and Vanderburgh counties.

The Board reviewed all the items in the consent agenda.

Liz Witte made a motion to approve all items in the consent agenda including:

- *WIB Minutes – February 28, 2014*
- *Executive Committee Minutes – February 21 & March 21, 2014*
- *Finance Committee Minutes & Reports – February 21, 2014*
- *Operations Committee Minutes & Reports – February 21 & March 21, 2014*
- *Business Services Committee Minutes – February 21, 2014*
- *HR Committee Minutes - October 17, 2013*
- *RO Report – February & March 2014*

Paula Pinkstaff seconded. Motion passed.

WIB-2013-54

New Business**WIB Member Duties / Conflict of Interest:**

Bob asked the members to review the WIB Member Duties and to complete a new Conflict of Interest form to update the files.

Business Professional Exchange:

Jim Heck explained the Business Professional Exchange (BPE). A local chapter would develop network opportunities for the professionals in our region. Jim asked the members if they would consider partnering with the Chamber of Commerce of Southwest Indiana, TSMA and USI to start a local chapter. The WIB portion of the chapter start up fee is \$250.

Paula Pinkstaff motioned to approve \$250 of unallocated funds in partnership with the Chamber of Commerce of Southwest Indiana, Tri-State Manufacturing Alliance and University of Southern Indiana to start up a Business Professional Exchange local chapter. Georg Karl seconded. Motion passed.

WIB-2013-55

Service Provider:

Bob mentioned that he received an official notice from Tony Cross that CLEC is resigning as Service Provider for the region effective June 30, 2014. The board discussed the resignation and how to move forward with a new service provider. Consensus of the Board is to ask CLEC to restate their resignation to work in a transition period up to 90 days. A new Request for Proposal (RFP) has been drafted.

Paula Pinkstaff motioned to submit a Service Provider Request for Proposal. Tim Martin seconded. Motion passed.

WIB-2013-56

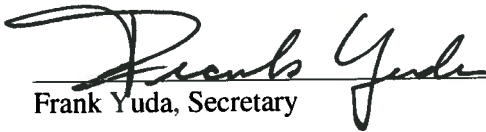
Public Comment:

Dave Tucker, Vincennes University (VU) announced that Diana Finnin will be leaving VU.

Lydia Johnson, CCSWI mentioned the TSMA 2nd Quarterly Event on Lean Manufacturing will be held on May 13 at USI – Carter Hall.

Paula Pinkstaff made a motion to adjourn the meeting at 10:10 a.m. Central Time. Glenn Weil seconded. Motion passed. **WIB-2013-57**

The next meeting will be on Friday, May 23, 2014 at 8:30 a.m. Central Time at VU, Fort Branch Campus.


Frank Yuda, Secretary

5/23/14
Date