

Minutes
Grow Southwest Indiana Workforce Board
8:30 a.m. CDT, January 23, 2015
Vincennes University, Ft Branch Campus

Members Present:

Bob Stemple	Frank Yuda	Jim Heck	Michelle Schaefer
Georg Karl	Marilyn Pitzulo	Bob Rothermel	Stephanie Norrick
Nancy Davisson	Debbie Dewey	Lori Williams	Amy O'Dell
Phil Seger	Ron Hagy	Sue Habig	Mike Szakaly
Jon Keck	Todd Mosby	Paula Pinkstaff	

Local Elected Officials:

Jerry Walden, Posey Co Commissioner

Others Present:

Melena Swing, WorkOne	Jill Bueker, JobWorks	Brad Morton, Morton Solar
Michael Connato, Morton Solar	Peg Boardman, DWD	Robert Hudson, VU
John Tooley, VU	Marva Essick, DWD	

WIB Staff:

Sara Huelsman	Linda Jones	Sherrie LaGrone	Pam Martin	Angie Sheppard
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The meeting was called to order by Vice Chairperson Sue Habig at 8:32 a.m. Central Time.

Additional Agenda Items:

Brad Morton – Morton Solar – OJT

Speaker:

Rob Hudson – Vincennes University (VU) – Gibson County Center for Advanced Manufacturing & Logistics presented on the Business & Industry Training available at Vincennes University highlighting the 16-week CNC Machinist NOW program for under/unemployed or career transitioning adults. John Tooley explained the 6-week Heavy Equipment Operator Training.

Brad Morton – Morton Solar explained the human resource challenges of a small company and thanked the WorkOne for their help with the OJT program and finding Mike Connato. Mike came to the company with a good work attitude and Morton Solar was able to train him in the skills needed to be successful with the company.

WIB Meeting Minutes:

The Board reviewed the WIB meeting minutes from December 5, 2014.

Executive Committee Minutes:

The Board reviewed the Executive Committee minutes from November 21, 2014

<i>Amy O'Dell made a motion to approve the WIB Minutes from December 5, 2014 and the Executive Committee Minutes from November 21, 2014 as presented. Nancy Davisson seconded. Motion passed. WIB-2014-13</i>
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PY13 Audit Report:

Lori Williams explained the PY13 Audit Report prepared by Comer Nowling. There were no findings or issues.

<i>Debbie Dewey made a motion to accept the PY13 Audit Report as presented. Ron Hagy seconded. Motion passed. WIB-2014-14</i>
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Finance Committee:

Lori Williams gave an update on the YTD financials noting concerns with the WIA Expenditures at 35% and the Direct Participation Cost at 13%. The low spending is mainly due to the Service Provider transition and vacant positions. Customer service training is needed to learn how to help clients through the programs. The spending levels will need to be monitored closely the next couple of months. The Service Provider is developing a plan and will report at the next meeting.

Paula Pinkstaff made a motion to approve the PY14 Financial Reports as presented. Ron Hagy seconded. Motion passed. WIB-2014-15

Operations Committee:

Glenn Weil, former committee chair, has relocated and resigned from the WIB. Bob Stemple will appoint a new Operations Committee chair. Sherrie LaGrone mentioned the main discussions at the meeting was on performance levels and the new SOP 15-01 Work Experience policy.

Debbie Dewey made a motion to approve the Operations Committee minutes from November 21, 2014 and the November and December 2014 Reports as presented. Paula Pinkstaff seconded. Motion passed. WIB-2014-16

SOP 15-01 Work Experience:

Sherrie LaGrone gave an overview of the new policy explaining the difference with the Work Experience program versus the OJT program.

Debbie Dewey made a motion to approve SOP 15-01 Work Experience policy as presented. Paula Pinkstaff seconded. Motion passed. WIB-2014-17

WIB Staff Report (November & December 2014):

Jim Heck highlighted the WIOA transition, Teacher Boot Camp and Immigration Clinic initiatives.

Immigration Clinic Update:

The Immigration Clinic is planned for Saturday, February 14, 2015 at 8:00am CT at Ivy Tech Community College in Evansville. There will be several attorneys and immigration specialists' onsite to assist individuals on the recommended steps needed to obtain employment.

Teacher Boot Camp Update:

The Teacher Boot Camp planning is underway. Ivy Tech, Oakland City University and USI is working with Alcoa, Berry Plastics, Toyota and SABIC to develop the curriculum. A Vectren grant has been submitted to potentially fund the video and call-in show portion of the camp.

Security Guard Update:

Jim Heck and Linda Jones met with the security agency. The guards in the smaller offices have started greeting customers and will be sending copies of incident reports to the WIB staff. There have been notable changes in attitude and duties.

WIOA Transition:

Jim Heck mentioned the WIOA Workgroups have been established and staff are a part of the workgroups to help with the transition. The Board will need to be reconfigured due to the different requirements. A Local Elected Officials Luncheon Meeting has been set for April 7, 2015 at 11:30am CT at Innovation Pointe. The County Elected Officials will need to decide on a Chief Elected Official for the region and the fiscal agent. The election of WIB officers will take place at this meeting as well.

The Board discussed the March 27th meeting date stating the conflicts with spring break and the need for board member attendance at the LEO luncheon meeting. The Board decided cancel the March 27th meeting.

Todd Mosby made a motion to move the March 27, 2015 WIB meeting to April 7, 2015 at 11:30 am CT at Innovation Pointe to coincide with the Local Elected Officials meeting. Paula Pinkstaff seconded. Motion passed.
WIB-2014-18

Public Comment:

No Comments

Debbie Dewey made a motion to adjourn the meeting at 9:41 a.m. Central Time. Todd Mosby seconded. Motion passed.
WIB-2014-19

The next meeting will be on Friday, February 27, 2015 at 8:30 a.m. Central Time at VU, Fort Branch Campus.



Frank Yuda, Secretary

2/27/2015
Date