

**Minutes**  
**Grow Southwest Indiana Workforce Board**  
8:30 a.m. CDT, June 26, 2015  
Oakland City University – Student Life Center  
Gibson County

**Members Present:**

Bob Stemple	Frank Yuda	Sue Habig	Jim Heck
Lori Williams	Amy O'Dell	Ron Hagy	Bob Rothermel
Mike Szakaly	Todd Mosby	Josh Bowman	Gerald Stone
Dan Ulrich	Chris Kinnett	Georg Karl	Marilyn Pitzulo
Jon Keck	Lacey Peer	Michelle Schaefer	Paula Pinkstaff
Phil Seger	Stephanie Norrick		

**Local Elected Officials:**

Jerry Walden, Posey County Commissioner

**Others Present:**

Peg Boardman, DWD	Nancy Schroering, JobWorks	Melena Swing, DWD	Steve Morris, ResCare
Kim Stevenson, DWD	Donna Martin, FSSA	Jarred Howard, PV CTE	Ben Wills, SWIN Chamber
Makenzie Coulter, Flanders			

**WIB Staff:**

Sara Huelsman	Kay Johnson	Mary Hamilton	Angie Sheppard
Rochelle McDonald	Breasha Pruitt		

The meeting was called to order by Chairman Bob Stemple at 8:32 a.m. Central Time.

**Additional Agenda Items:**

None

**Consent Agenda**

**WIB Meeting Minutes:**

The Board reviewed the WIB meeting minutes from May 22, 2015 with no concerns.

**Executive Committee:**

Bob Stemple gave a brief overview of the Executive Committee meeting noting the Mt. Vernon office location and foot traffic will be researched to determine if a better location and more office hours are needed. The Latino Summit 2015 sponsorship was discussed and the committee decided not to sponsor the event.

**Finance Committee:**

Lori Williams gave an update on the YTD financials through May with the year ending June 30, 2015. DWD has removed the waiver request to carry over funds. The committee mainly discussed the PY15 Budget, which starts July 1, 2015. DWD allocations were decreased by 4%. The PY15 budget with projected carry-in of \$350,000 will total \$4,860,712. \$3,503,743 will be available for services and \$234,581 unobligated.

**Operations Committee:**

Bob Stemple mentioned the committee reviewed the reports noting foot traffic is low, but the offices are increasing the number of hiring events and reaching out to customer via social media. The Service Provider is currently fully staffed, increasing their caseload, and continuing training. The committee reviewed the OJT and Substance Abuse policies will no concerns or changes.

**Business Services Committee:**

Sue Habig gave a brief overview of the committee meeting where the following was discussed; Teacher Bootcamp, rapid response and transportation initiatives. The committee developed a sub-committee to work on the metrics and implementation guidelines for the Work Ethic Certification.

**HR Committee:**

Amy O'Dell reported the Committee approved the new dental and vision premiums. The health insurance will be reviewed in the fall to renew in December. The committee reviewed the employee handbook stating no changes and reviewed the salary ranges recommending a 3% salary increase to all staff members.

**WIB Staff Report (May 2015):**

Jim Heck highlighted the YouthBuild grant partnership, still interviewing for the Vincennes Local Office Manager position, and business seminars.

*Georg Karl motioned to approve all of the items in the consent agenda including;*

- *WIB Meeting Minutes – May 22, 2015*
- *Executive Committee Minutes – May15, 2015*
- *Finance Committee Minutes – May 15, 2015,*
  - *YTD Financials through May 2015*
  - *PY15 Budget*
- *Operations Committee Minutes and Reports –May 15, 2015*
  - *OJT & Substance Abuse Policies*
- *Business Services Committee Minutes – March 20, April 17 and May 15, 2015*
- *HR Committee Minutes – October 16, 2014*
  - *Dental and Vision Premiums*
  - *3% salary increase to all staff members*
- *WIB Staff Report – May 2015*

*Ron Hagy seconded. Motion passed.*

**WIB-2014-33**

**New Business**

**New WIB Staff:**

Bob Stemple introduced two new staff members; Breasha Pruitt, Performance Monitoring Specialist and Rochelle McDonald, Business Services and Communications Specialist.

**Plan Amendment to Regional Plan:**

Jim Heck explained the questions and updates needed for the amendments to the Regional Plan. The Board discussed the changes and strategies needed for the amendment as well as a changing the youth council to a standing youth committee.

*Paula Pinkstaff motioned to approve the amendments and establishing a standing youth committee. Mike Szakaly seconded. Motion passed.*

**WIB-2014-34**

**PY15 Committees:**

Sue Habig explained all of the current standing and ad hoc committees. The Board members were asked to select a committee of their preference.

Sue Habig recognized Bob Stemple for serving a two-year term as Chairman of the Board.

**WIOA – Workforce Development Board:**

Bob Stemple mentioned Marilyn Pitzulo, Georg Karl and Bob Rothermel have resigned from the Board and thanked them for their service. The Board reviewed the new Workforce Development Board member listing.

**INWBA Update:**

Jim Heck gave a brief update on the INWBA meeting mentioning the new DWD organizational chart and the new proposed high school diplomas. The Board was encouraged to complete the diploma comment survey by June 30, 2015.

**JAG Update:**

Jim Heck mentioned that Evansville Vanderburgh School Corporation decided not to continue the Jobs for America's Graduate (JAG) program at Evansville Harrison and Evansville Central high schools. One program will be moved to Southridge High School in Huntingburg and the second program may be moved to Mt. Vernon's high school.

**Public Comment:**

None


Bob Stemple thanked everyone for participating on the Board, leadership team, and staff.

Bob Stemple invited the Board and other attendees to sit in on the Teacher Bootcamp presentations at the Oakland City University – Cornwell-Reed Center immediately following the meeting.

*Lori Williams made a motion to adjourn the meeting at 9:00a.m. Central Time. Frank Yuda seconded. Motion passed.*  
**WIB-2014-35**

The next meeting is scheduled for Friday, August 28, 2015 at 8:30am CT at Vincennes University – Ft Branch Campus.  
This will be a joint meeting with the Region 11 Indiana Works Council

  
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Frank Yuda, Secretary

  
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Date