

# Minutes

## Grow Southwest Indiana Workforce Board

8:30 a.m. CDT, May 23, 2014  
Vincennes University, Ft. Branch, IN

### Members Present:

Bob Stemple	Lori Williams	Frank Yuda	Sue Habig
Jim Heck	Michelle Schaefer	Phil Seger	Glenn Weil
Bob Rothermel	Ron Hagy	Theo Boots	Tim Martin
Amy O'Dell	Stephanie Norrick	Todd Mosby	
Paula Pinkstaff and Debbie Dewey via telephone			

Local Elected Officials: Jerry Walden

### Others Present:

Kirk Kuhn, CLEC	Mike Szakaly, USI	Robert Hudson, VU
Bo Drake, Ivy Tech	Lydia Johnson, CCSWI	Martha Vance, VU
Justin Kluemper, Fifth Third Bank	Melena Swing, WorkOne	Alicia Hall, Youth Build
Carter Stegall, Youth Build	TaWanna Copeland, Youth Build	Carrington Graves, Youth Build
George Flowers, Youth Build	Patrick Branstrator, Youth Build	

Via Telephone: Jackie Zangrilli

### WIB Staff:

Sara Huelsman	Linda Jones	Kay Johnson	Mary Hamilton
Pam Martin	Sherrie LaGrone	Eileen Johnston	Angie Sheppard

The meeting was called to order by Chairperson Bob Stemple at 8:31 a.m. Central Time.

### Speakers:

George Flowers, Program Director of Youth Build, along with TaWanna Copeland and several students from the Youth Build Program explained the alternative school program and how the YES program vouchers has helped them. Twenty students are currently in the program, which is held four days per week with two days being out on a job site if work is available. The students use their classroom time to prepare for the High School Equivalency exam. The YES vouchers are used to help with barriers; eye glasses, child care, gas, testing fees. 2014 graduation is set for June 4 at 4:30pm at the CK Newsome Center.

### Additional Agenda Items:

Southwest Indiana Chamber of Commerce contract renewal.

### Consent Agenda:

### WIB Meeting Minutes:

The Board reviewed the WIB Meeting minutes from April 25, 2014.

### Executive Committee:

Bob Stemple gave a brief overview of the Executive Committee meeting.

### Finance Committee:

Lori Williams gave an overview of the financials. The program year is coming to an end and the spending benchmark is low, but the funds will be needed for the change in service provider and new computers. Majority of the staff and client computers in the WorkOne offices are Windows XP based, which is no longer supported by Microsoft. The Finance Committee has approved up to \$100,000 to replace the computers, but is seeking approval from the State to use the funds. Once the computers are purchased a replacement plan will be put in place to avoid a mass need in the future. The JAG Expansion funds were not all spent due to the new JAG programs not starting

until second semester. The Finance Committee is seeking State approval to carry over more than the allowable 30% due to the fore mentioned items.

### **Operations Committee:**

Glenn Weil gave an overview of the Operations Committee meeting highlighting the placement rates are not at goal, but continue to improve and have surpassed last year's total, the youth metrics are improving, and the summer youth employment program is moving forward.

### **Business Services Committee:**

Sue Habig mentioned the committee did not meet, but they are continuing to work on the transportation connection between Vanderburgh and Gibson counties and will work on a mission for the coming year. The Business Professional Exchange (BPE) has given approval to start a chapter in our region. The first meeting is set for June 3. Sue mentioned she is looking for business professionals to join the committee if anyone is interested.

### **HR Committee:**

Debbie Dewey mentioned the committee did not meet, but noted Jim's 360 review feedback has been received and the results are being compiled and they are continuing to work on the health insurance options.

### **Youth Council:**

Kay Johnson gave an update on the Summer Youth Employment Program. The program starts with an orientation on June 5. The graduating JAG student's employment has been matched with their career interests.

### **RO Reports:**

Jim Heck highlighted the staff is working on the board vacancies, the bus route to connect Vanderburgh and Gibson counties, and working with a lot of businesses with hiring needs. Jim mentioned there was a good turnout for the Grand Re-Opening of the Jasper WorkOne office on Wednesday, May 21.

The Board reviewed all the items in the consent agenda.

*Ron Hagy made a motion to approve all items in the consent agenda including:*

- *WIB Minutes – April 25, 2014*
- *Executive Committee Minutes – April 11, 2014*
- *Finance Committee Minutes & Reports – April 11, 2014*
- *Operations Committee Minutes & Reports – April 11, 2014*
- *Youth Council – January 24, 2014*
- *RO Report – May 2014*

*Tim Martin seconded. Motion passed.*

**WIB-2013-58**

## **Old Business**

### **Service Provider RFP Update:**

Jim Heck gave an update on the Service Provider RFP. The Bidders Conference was held on May 9, 2014 with three perspective bidders. The conference was not mandatory. All questions from the conference and any subsequent question are posted on the website under Requests for Proposals. All bids are due June 6, 2014 at 4:00pm CT.

## **New Business**

### **Security Guards PY14:**

Lori Williams explained that the State will no longer provide the security guard service in the WorkOne offices with the exception of the Evansville office. There are currently additional security guards in the Jasper, Tell City and Vincennes offices. The Finance Committee has approved to pay for the security guards in the Jasper, Tell City and Vincennes office for June to end out the year. The board discussed the needs of the security guard service for the next program year. The State negotiated price to continue the service is \$86,747 per year.

*Tim Martin motioned to approve adding the security guard service expense to the PY14 budget along with approval of adding a security guard to any subsequent offices incorporating any Unemployment Insurance staff. Bob Rothermel seconded. Motion passed.*

**WIB-2013-59**

**State Plan Approval:**

Jim Heck explained the delay and rush of the State Plan. The plan is due to the State today, May 23. There were only a few minor changes and the plan can be amended at any time. The Board discussed the plan and decided to review the plan more in depth at the committee meetings to verify if any other changes are needed.

*Ron Hagy motioned to approve the State Plan as presented. Sue Habig seconded. Motion passed. WIB-2013-60*

**Chamber of Commerce of Southwest Indiana Contract:**

Lori Williams explained the chamber contract of \$24,000 per year for half a staff person, currently Lydia Johnson. The Board discussed the contract.

*Glenn Weil motioned to approve the renewal of the Chamber of Commerce of Southwest Indiana contract as presented. Theo Boots seconded. Motion passed. WIB-2013-61*

**Operation Job Ready Vets Contract:**

The Board discussed the Operation Job Ready Vets (OJRV) contract and decided not to renew the contract, but will utilize Individual Training Accounts (ITA) to send veterans to the OJRV classes so veteran services will not be interrupted.

**PY14/15 Meeting Schedule:**

The Board discussed the PY14/15 meeting schedule. The schedule will remain the same with the exception of the annual meeting. The annual meeting will be move to September 26.

*Theo Boots made a motion to approve the PY14/15 Meeting Schedule as presented. Glenn Weil seconded. Motion passed. WIB-2013-62*

**Public Comment:**

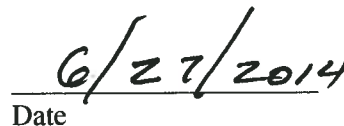
Martha Vance, Vincennes University (VU) introduced Robert Hudson, VU – Ft Branch Director and mentioned VU has grant funds available to pay for truck driver classes.

Bo Drake, Ivy Tech mentioned grant funding to partially subsidize their AWS certified welding classes and mentioned a ten-week MSSC curriculum program for production technician certifications.

*Sue Habig made a motion to adjourn the meeting at 9:32 a.m. Central Time. Ron Hagy seconded. Motion passed. WIB-2013-63*

The next meeting will be on Friday, June 27, 2014 at 8:30 a.m. Central Time at VU, Fort Branch Campus.

  
Frank Yuda, Secretary

  
Date